

USAF NAF HR: "We Impact Lives!"

VACANCY ANNOUNCEMENT #18-032
NAF HUMAN RESOURCES OFFICE
310 E KEARNEY BLVD, BLDG 3303
GOODFELLOW AFB, TX
76908-3218 (325) 654-5275

www.nafjobs.org

****SAN ANGELO TEXAS****

POSITION INFORMATION

TITLE: RECREATION ASSISTANT (COMMUNITY SERVICES FLIGHT), NF-0189-II

LOCATION: COMMUNITY SERVICES

CATEGORY: FLEXIBLE SCHEDULE: VARIES AS NEEDED

PAY: \$9.00 (MINIMUM) \$13.00 (MAXIMUM)

OPENING DATE: 29 MAR 2018 CLOSING DATE: OPEN UNTIL FILLED

- 1. DESCRIPTION OF WORK:** Performs and/or assists in the operation and maintenance of the Community Services Flight facilities. Inspects facilities to determine need for maintenance and repair. Reports any discrepancies to supervisor for repairs. Operates walking-type power mowers and/or simple riding-type mowers, with the potential for heavy physical effort (for example, on steep grades or slopes). Manually adjusts blades for cutting height, prepare gasoline for powered equipment, and clean and lubricate the mowers. Uses a variety of hand/power tools and equipment such as, hedge trimmers, pruning shears, seeders, and sprayers. Participates in the planting of flowers, bed maintenance, and sweeping of grounds including operating all equipment applicable to the job such as power tillers. Clears small trees and bushes using a handsaw, chainsaw, axe, hatchet, or clippers. Monitors exterior grounds around facilities. Picks up and disposes of litter, trims hedges, removes weeds from sidewalk and flower/rock beds using gardening tools. Performs minor facility maintenance tasks such as washing exterior of buildings with high pressure sprayer, replacing light bulbs, cleaning light fixtures, and air filters. Clears and cleans drainage system and improves grades to prevent erosion. Removes wind and rain damage, snow, ice and dirt from roads, walkways and parking lots. Performs other related duties as assigned.
- 2. QUALIFICATIONS:** Applicant must have experience which provided a working familiarity, manual skills and knowledge to operate simple power equipment, such as powered push lawnmowers, leaf blowers, weed trimmers and low-pressure sprayer. Knowledge of basic hand tools such as hand-saws, hatchets, clippers. Must be able to read and follow simple signs and specific written and/or oral instructions involving duties with several distinct tasks or steps. Physically able to frequently lift and carry objects weighing up to 40 pounds and be able to occasionally lift and carry objects weighing up to 70 pounds. Able to actively bend, stoop, stand, reach, and work in awkward positions. Must be able to satisfactorily complete a pre-employment physical. Must be able to satisfactorily complete a National Agency Check with Inquiries (NACI).

Anyone interested in applying for the position should apply online at <http://NAFJobs.org>. Applicants claiming **Veteran's Preference** will need to upload or fax a copy of their DD 214, **Member Copy 4**. For **Military Spouse Preference**, applicants need to upload or fax a copy of their spouse's orders assigning him/her to Goodfellow AFB. The fax number is 325-654-5529.

Goodfellow AFB and the U.S. Air Force are equal opportunity employers. All qualified candidates will be considered regardless of race, color, religion, sex, national origin, age or disability. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. All applicants selected for NAF positions must complete employment eligibility verification as required by the Department of U.S. Citizenship and Immigration Services. **All Federal NAF employees are required by PL 104-134 to have salary payments made by electronic funds transfer/direct deposit.**

***Any individual who was required to register with Selective Service and who is not registered or knowingly and willfully did not register before the requirement terminated or became inapplicable, will not be appointed.

****Internal NAF applicants pay may be set according to applicable NAF pay setting rules NOTE: For current appropriated fund (APF) employees, portability pay setting rules apply (REF: AFMAN 34-310, NAF Personnel Program Management and Administration Procedures, para 13.6.2.2)