

USAF NAF HR: "We Impact Lives!"

VACANCY ANNOUNCEMENT #18-029
NAF HUMAN RESOURCES OFFICE
310 E KEARNEY BLVD, BLDG 3303
GOODFELLOW AFB, TX 76908-3218
(325) 654-5275

www.nafjobs.org

****SAN ANGELO TEXAS****

POSITION INFORMATION

TITLE: CASHIER-CHECKER, NF-I

LOCATION: CLUB

CATEGORY: FLEXIBLE

SCHEDULE: VARIES AS NEEDED

PAY: \$10.00

OPENING DATE: 23 MAR 2018

CLOSING DATE: OPEN UNTIL FILLED

1. DESCRIPTION OF WORK: sells a variety of merchandise items such as prepackaged snacks and candy. Operates cash register, rings up the sale, receives money and makes change, processes credit card sale, or charges to member's account. At the end of each tour of duty clears the cash register, and turns over cash and supporting documents as instructed. Conducts daily inventories. Maintains area in clean and orderly condition. In a Food Activity: Performs check-out duties such as ringing up food, beverages and merchandise by individual item; setting up tables and serving lines, clearing plates when customers have finished, monitoring or serving from buffet lines. Cleaning tables and surrounding area after customers are gone. Performs other related duties as assigned.

2. QUALIFICATIONS: Must have experience in responsible clerical or office work which includes demonstrated ability to perform common arithmetic problems, and making change when receiving payments from customers. Must also have experience in the receipt, disbursement, examination, deposit or other processing of cash items when this includes (1) direct handling of cash items, and (2) use of cash accountability control methods. Must have ability to communicate both orally and in writing. Must possess skills in dealing with the public. Must be able to obtain a Food Handler's Certificate. Subject to satisfactory completion of a National Agency Check with Inquiries.

Anyone interested in applying for the position should apply online at <http://NAFJobs.org>. Applicants claiming **Veteran's Preference** will need to upload or fax a copy of their DD 214, **Member Copy 4**. For **Military Spouse Preference**, applicants need to upload or fax a copy of their spouse's orders assigning him/her to Goodfellow AFB. The fax number is 325-654-5529.

Goodfellow AFB and the U.S. Air Force are equal opportunity employers. All qualified candidates will be considered regardless of race, color, religion, sex, national origin, age or disability. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. All applicants selected for NAF positions must complete employment eligibility verification as required by the Department of U.S. Citizenship and Immigration Services. **All Federal NAF employees are required by PL 104-134 to have salary payments made by electronic funds transfer/direct deposit.**

***Any individual who was required to register with Selective Service and who is not registered or knowingly and willfully did not register before the requirement terminated or became inapplicable, will not be appointed.

****Internal NAF applicants pay may be set according to applicable NAF pay setting rules NOTE: For current appropriated fund (APF) employees, portability pay setting rules apply (REF: AFMAN 34-310, NAF Personnel Program Management and Administration Procedures, para 13.6.2.2)